

ELEVATE WORSHIP INTERNSHIP 2012



SUMMER SESSION APPLICATION

To complete the application process, please submit the following:

- Application Form
- Background Check Authorization Form
- Recent Photo
- Pastoral Recommendation Form
- Personal Testimony
- Audio or Video Recording
- \$200.00 Processing Fee

Mail application items to: Elevate Worship Internship, 1102 70th St Lubbock, TX 79412 or fax to 806.745.1631
Deadline May 11, 2012

PERSONAL INFORMATION

 Last First Middle

 Address City St Zip

 Permanent Address (if different) City St Zip

 E-mail Birthdate

 Home phone Work phone Cell phone

Gender Male Female

CITIZENSHIP

I am citizen of United States Other _____

EDUCATION

Are you currently a student? Yes No Full time Part Time

List your high school and college education

SCHOOL	LOCATION	DATES ATTENDED	GRADUATED	GPA	DEGREE
		from: to:	<input type="checkbox"/> yes <input type="checkbox"/> no		
		from: to:	<input type="checkbox"/> yes <input type="checkbox"/> no		
		from: to:	<input type="checkbox"/> yes <input type="checkbox"/> no		

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HOME CHURCH INVOLVEMENT

What is your home church?

Denomination

Senior Pastor

Address

City

State

Zip

How long have you been involved there?

Are you involved in the worship ministry of your church?

yes

no

Please describe _____

MUSICAL BACKGROUND

Primary

How many years have you played?

Secondary Instrument

How many years have you played?

What vocal part do you sing?

Soprano

Tenor

Don't know

Alto

Bass

What is your proficiency of the following instruments?

Piano/Keyboard

none

beginner

intermediate

advanced

Guitar

none

beginner

intermediate

advanced

Do you read Music?

yes

no

Do you sing/play by ear?

yes

no

Please list any other musical training or experience you have had.

*An **audio recording** of your musical ability.

Please include at least 2 worship songs. It may also include any other musical abilities that you would like to demonstrate. Please mark the following on the recording: Applicant's name, Song titles, Specify the individuals included in the recording to include additional vocalists and instrumentalists. (sorry, it will not be returned)

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BACKGROUND CHECK

DISCLOSURE AND AUTHORIZATION FORM

I understand that Emmanuel Worship Center/ Elevate Worship Internship will seek and obtain investigative reports about me as defined in the Fair Credit Reporting Act (FCRA). These investigative reports may include , but are not limited to criminal history records (from local, state and federal agencies), sexual offenders lists, warrants and warrants records, and motor vehicle records. I hereby authorize, without any reservation, the full release of these records from such agencies and hereby release such agencies from any liability resulting from disclosure of this information. In addition, I release and discharge Emmanuel Worship Center and Elevate Worship Internship from any expenses, loss, damages, and liabilities for the investigative process. Upon request, Emmanuel Worship Center/ Elevate Worship Internship will supply a copy of my reports and my rights under the FCRA.

PERSONAL INFORMATION

Signature

Date

Print Full Name

Print Maiden Name

Month/Year Married

Print all Aliases (LAST NAME ONLY)

Date of Birth

Place of Birth

Social Security Number

Driver's License Number

State

CURRENT LOCAL ADDRESS

Address

City

State

Zip

Home Phone

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ELEVATE INTERNSHIP

Summer Internship Liability Release Form

Liability Release and Consent to Travel:

I, _____, hereby release Elevate Worship Internship and Emmanuel Worship Center, its agents, assigns, employees, and volunteer assistants from liability whatsoever arising out of injury, sickness, or damage which may be sustained during the course of my (or my child's) involvement in this internship.

Disciplinary Agreement:

I, _____, understand that I am responsible to abide by the rules set forth by the Internship, its leaders and supervisory personnel. Any serious infractions of rules and/or conduct by me can result in dismissal from the program. In the events I am dismissed from the program, I, the undersigned agree to assume cost of returning home. I also agree to forfeit any possible refund. I understand that such action would only be taken under extreme circumstances or after two warnings.

Applicant's Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____

If the applicant is less than 18 yrs. a parent/guardian needs to place their signature in the space provided

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SUMMER SESSION APPLICATION HEALTH INSURANCE AND MEDICAL EXPENSES

I have been asked to obtain, at my own expense, basic health and medical insurance coverage before the Elevate Worship Internship begins. Whether or not I obtain medical insurance, Elevate Worship Internship and/or Emmanuel Worship Center will not be responsible for any of my medical expenses whatsoever during the Elevate Worship Internship and I understand that I must cover all of my medical expenses and related costs.

Signature: _____ Date: _____

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CODE OF CONDUCT

One of Elevate Worship Internship's most important goals for each intern is to facilitate growth and development of Christian character and leadership in line with biblical principles. Interns are looked upon by others as examples of how to live, give, act, serve, respond and love. It is expected that interns live in such a manner that brings glory to God in their behavior and attitudes both in and outside of internship settings. Although these standards may not affect one's spiritual standing, they do strengthen the life and testimony of Elevate Worship Internship and the intern. Therefore, interns are expected to follow codes of conduct that should not be taken legalistically, but as boundaries for protection and integrity while in Elevate Worship Internship.

Therefore, each intern is expected to:

- Deepen relationship with God and make knowing Him priority.
- Communicate a spirit of excellence in speech, conduct, appearance and attitude.
- Develop leadership skills by taking initiative, both verbally and practically.
- Encourage fellow interns, be a team player and build solid relationships with others.
- Flee the appearance of evil.
- Be willing to go the second mile and serve wherever needed.
- Be prompt and faithful in attendance to all scheduled classes and activities.
- Be responsible in the area of finances and all financial commitments.
- Study and show yourself approved and grow in the knowledge of the Word of God.
- Avoid attitudes (such as greed, jealousy, pride, bitterness, needless anger and discrimination) and behavior (such as gossip, divisiveness and complaining) that disrupt the unity and health of the church body.
- Allow God to shape your character and transform you into His image.
- Come under the authority and covering of Emmanuel Worship Center and its staff and leaders. Maintain the culture and DNA of Emmanuel Worship Center in all environments.
- Show respect for staff and faculty and cooperate with the aims and endeavors of Elevate Worship Internship and Emmanuel Worship Center
- Attend all prescribed classes, ministry sessions and activities required unless formally excused.
- Submit all assigned work by the due dates.
- Refrain from dishonest academic practices, such as plagiarism, lying or cheating.
- Be neat, clean and modestly dressed.
- Abstain from biblically immoral practices including, drunkenness, stealing, slanderous or profane language, self-harm, dishonesty, occult practices and sexual sins (premarital sex, adultery and homosexuality) or any other behavior that is considered detrimental to Christian character and witness. Interns are expected to refrain from any alcoholic beverage, bar/club, misuse of medication and drugs, and smoking while in Elevate Worship Internship.
- Do not get any new piercings, tattoos, etc. while in Elevate Worship Internship.
- Curfew: Lights out at 10:30pm
- No electronics: Laptops, iPods, iPads, mp3 players, etc.
- Limited cell phone use on designated day (15mins)

Elevate Worship Internship will provide the framework and support needed to bring personal growth. If you find however, that you are genuinely struggling with such issues, we advise that you speak to the Elevate Worship Internship staff and allow them to bring guidance, counsel and correction to your situation.

1 Thessalonians 5:22 (KJV), "Abstain from all appearance of evil."

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DORM ROOM RULES AND RESPONSIBILITIES

When all occupants of a room are out of the dormitory, the door should be locked. Radios, lights, and fans should be turned off.

Room Inspection/Search

The Administration reserves the right to conduct routine room inspections and also to conduct any announced or unannounced room searches deemed reasonable and necessary by the Director of the Internship, Senior Pastor, and/or Assistant Pastor. Students are not to use or search anyone else's room or belongings without authorization or permission from the Administration.

ROOM CHECK

Room cleaning job schedules are to be posted on the back of the room door.

Room check expectations are as follows:

- Beds made neatly, desk & dresser tops organized.
- All furniture neatly arranged and dusted.
- Windows and mirrors cleaned.
- Carpet clean/free from dirt and debris.
- Clothing put away properly.
- Trash emptied (wastebasket washed when needed).
- Lights and equipment turned off.
- Doors and windows locked.

CONSEQUENCES

Failure to comply with these rules will result in STUDENTS/INTERNS belongings being thrown in the **TRASH DUMPSTER** or distributed during chapel in front of **EVERYONE**.

AGREEMENT

I, _____, understand that I am responsible to abide by the Dorm Rules/ Guidelines set forth by the Internship, its leaders and supervisory personnel. Any serious infractions of rules and/or conduct by me can result in dismissal from the program. In the events I am dismissed from the program, I, the undersigned agree to assume cost of returning home. I also agree to forfeit any possible refund. I understand that such action would only be taken under extreme circumstances.

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DRESS CODE GUIDELINES

The dress code for Elevate Internship is simple. We ask that your attire be neat, tasteful, modest, and conservative, regardless of the latest fashion. At Elevate, we do not want to major on the minors, but we want to go above and beyond what is expected. By following the guidelines, you will be successful in representing the discipline and integrity of Elevate Internship. Remember, you not only represent your family, but Elevate and Jesus Christ Himself. Because Elevate is a professional environment, we want to look sharp at all times. The following includes some basic guidelines that each student is asked to follow.

SUNDAY MORNING SERVICES

Both guys and girls should dress their very best.
Jeans or jean skirts are not appropriate for this service.

GUYS: Dress shirt, tie, dress pants and dress shoes. Sport coat suggested.

GIRLS: Dress or blouse with nice slacks or a skirt. Dress shoes. No flip-flops or tennis shoes.

SUNDAY AFTERNOON SERVICES

Sunday nights at EWC are casual, but you are still expected to wear nice clothes - jeans (no holes), a nice shirt, and casual shoes.

CLASSES

This is our general attire that we wear through the week for classes.
Jeans (no holes or tears) may be worn.

GUYS: Jeans (no holes or tears) or slacks and collared shirts (i.e. polo or button up shirts). No hats at any time.

GIRLS: Jeans, slacks or skirts worn with nice shirts, or blouses. It is not necessary to tuck shirts in but they do need to be appropriate in length, so as to not expose your midriff.

WOMEN'S MODESTY

- Nothing tight
- No exposed midriff
- No shoulder straps under 2"
- Skirts (including the slit) must be worn no higher than 2" above the knee when standing or seated

TATTOOS AND PIERCINGS

Tattoos, brands, body piercings and other body art shall not be visible while the intern is participating in the Elevate Worship Internship or any of its activities for the 8 week period.

AGREEMENT

I, _____, understand that I am responsible to abide by the Dress Code Guidelines set forth by the Internship, its leaders and supervisory personnel. Any serious infractions of rules and/or conduct by me can result in dismissal from the program. In the events I am dismissed from the program, I, the undersigned agree to assume cost of returning home. I also agree to forfeit any possible refund. I understand that such action would only be taken under extreme circumstances.

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SUMMER SESSION APPLICATION FUNDRAISING IDEAS

Interns should do more than just send out support letters. We recommend dividing up the tuition amount by the number of weeks you have before the tuition deadline. Each week plan a fundraiser to raise the amount you need that week. Then as support monies come in they can go towards your tuition first, and the monies raised through personal fundraisers may be used towards your personal finances. :: Below are some suggestions for fundraisers ::

1. Envelope Fundraiser

Distribute 50 envelopes individually numbered 1 to 50 and ask that participants fill the envelope with the amount of money written on the outside. Give them two to five weeks to fill up their envelope, depending on how much time you have. Keep up with who took what envelope and follow up with them. If all 50 people give the amount requested, it will add up to \$1,275. You might include your address on the envelope so that they can mail you a check.

2. Car Wash

Get permission to use a parking lot to have a car wash. Have some of your friends help you at the car wash. Make posters advertising your car wash and the price. You might also want to pre-sell car wash tickets or do a door to door car wash.

3. Bless your neighbors

This is a creative way to help individuals bless their neighbors. Bake a dozen cookies or make some sort of gift basket. Ask people you know if they want to purchase gift baskets to be delivered to their neighbors- you make the baskets and they pay a set fee per basket. This can be a great ministry opportunity for individuals to bless their neighbors and for you to raise funds.

4. Get a Job

Get a summer job and save!

5. Have a _____ a-thon

For example, have a: bike-a-thon, pump iron-a-thon, skate-a-thon, walk-a-thon, prayer-a-thon, etc. Get sponsors to pledge for every mile you walk, skate, ride - you get the point. Set a goal and let the sponsor know beforehand so they have an idea of how much they will have to pay.

6. Dirt Buster Days

Clean people's homes, garages and yards for a set fee. You might break it down to \$20 per yard and \$25 per house. Tell them this is the bottom of the scale and it might be more depending on how big the job is.

7. Matching Funds

Make your sponsor's money go further by presenting a "matching funds" opportunity. Find people of businesses to sponsor you and match every dollar you raise up to a certain amount (\$100, \$500, \$1,000, etc.). Have your sponsors talk to their company or corporation about employee matching funds programs.

8. Doggy Dip

Most pet owners hate to wash their pets, so have a doggy dip. Offer to give people's pets a bath for a set fee.

9. Babysit

Offer one night (or several nights) for parents to let you watch their kids (ideal in December). This is a great chance for parents to do some Christmas shopping or for parents just to get out for a while. Let the parents know ahead of time how much you will be charging per hour for each child. Or, take a free-will donation.

10. Business Eco-bucks

Talk to several businesses about saving their aluminum cans, plastic bottles, etc. and donating them to our cause. Set a recycling box somewhere in the business and plan to empty the box and deliver the contents to the appropriate recycling center on a regular basis.

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FUNDRAISING AND SUPPORT SUPPORT OF FRIENDS AND FAMILY

Once interns have committed to attend Elevate Worship Internship and received their acceptance letter, they need to immediately begin raising funds. Interns should tell as many people as possible about their plans to attend Elevate Worship Internship, and how individuals can partner by financially supporting them each month. We suggest that all interns give their friends and family the opportunity to make this eternal investment. It is recommended that interns send out a support letter, similar to the one included in this packet, to as many people as they know - friends, family, church members, co-workers, etc. They may give "X" amount each month, or a one time donation. Interns should track letters well. Two weeks after the letters have been sent out, call them over the phone. Check to see if they received the letter, if they have any questions, share progress and ask if they have prayerfully considered supporting them. Interns should keep a good record of who is planning on supporting them and the money given. Be sure to write thank you letters as donations are received.

:: Below is a suggested sample letter that you can use. You will just need to personalize it ::

[Date]

Dear Family and Friends,

I will be taking part in a life-changing experience next year and I would like to invite you to help support me in this adventure, and partner with me to make a difference in the Kingdom of God. Beginning in June of **[year]**, I will be participating in the Elevate Worship Internship in Lubbock, Texas. It is a 2 month internship designed to equip young musicians, singers, and worship leaders to carry out the will of God through the local church. I will learn what being a Jesus-style music leader is all about while solidifying a strong Biblical basis. It will give me the opportunity to explore God's calling on my life while acquiring practical ministry and music skills.

During this internship, I will be serving alongside Emmanuel Worship Center staff in a particular ministry area. We will be able to have opportunities such as sharing the love of Jesus with thousands of people that come through the church doors, serving the hurting and forgotten, being a missionary to the community and participating in a home mission trip. I will serve in many ministry settings inside and outside the church as well as attend weekly classes about the Bible and ministry. During my internship, I will grow in Christ, serve Him wholeheartedly and be a witness to the world. The cost of Tuition is **\$1500**, total.

I would greatly appreciate it if you would consider supporting me in prayer and financially as I dedicate these two-months solely to the Lord. Your support, especially in prayer, is a key part of seeing lives changed during this experience. Another way to partner with me in this life-changing experience is to let me know of odd jobs you might have around your home or business, as I desire to work as much as possible up until I begin to raise the funds necessary. If you decide to become a member of my support team, please indicate this to me by phone, letter or e-mail. My contact information can be found below. I will send updates throughout the internship to inform you of the result of your investment. If you are including a check, please make it out to Elevate Worship Internship _____ **[put tuition deadline here]**, if sending to me before June, as my Tuition is due at that time. ***(You might even say, I am looking for 20 people to sponsor me at \$75 up-front to help cover my tuition, which would equal \$1500. This just breaks it down easier for potential sponsors.)***

If you have any questions, please feel free to contact me at **[your phone number]** or **[your e-mail address]** and I would be glad to answer your questions. If you would like to contact a Elevate Worship Internship staff member, you can reach them at (806) 745-1684. For more information on Elevate Worship Internship you may go to www.elevateinternship.org. Thank you so much for your consideration in supporting me in Elevate Worship Internship.

[Include your contact information here - address, e-mail, phone number]

Sincerely Yours,

[Your name]